

**Company Registration No. 08722710 (England and Wales)**

**ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY**

**(A COMPANY LIMITED BY GUARANTEE)**

**GOVERNORS' REPORT AND AUDITED ACCOUNTS**

**FOR THE YEAR ENDED 31 AUGUST 2017**

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

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# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## REFERENCE AND ADMINISTRATIVE DETAILS

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<b>Members</b>	Bishop R Heskett Diocese of Hallam Trustee (a company limited by guarantee) A Ashton
<b>Governors</b>	L Porter A Moffatt F Fletcher S Eady (Accounting Officer) Deacon J Wright (Resigned 31 January 2017) D Pickering A Ashton (Chair of Governors) M Watchorn S Mourad M Wilkinson I Gillespie B Hosty C Hogg (Appointed 1 September 2016 and resigned 31 August 2017)
<b>Senior management team</b>	S Eady (Principal) C Hogg (Vice Principal)
<b>Company registration number</b>	08722710 (England and Wales)
<b>Registered office</b>	St Ann's Primary School McIntyre Road Stocksbridge Sheffield S36 1DG
<b>Independent auditor</b>	Hart Shaw LLP Europa Link Sheffield Business Park Sheffield S9 1XU
<b>Bankers</b>	HSBC Bank Plc 5 Market Hill Barnsley S70 2PY
<b>Solicitors</b>	Browne Jacobson LLP Mowbray House Castle Meadow Road Nottingham NG2 1BJ

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## GOVERNORS' REPORT

### *FOR THE PERIOD ENDED 31 AUGUST 2017*

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The Governors present their Annual Report, together with the financial statements and auditor's report of the Charitable Company for the period 1st September 2016 to 31 August 2017. The Annual Report serves the purposes of both a trustees' report and a directors' report under Company Law.

The Trust operates an Academy for pupils aged 4 to 11 serving a catchment area in Stocksbridge, Deepcar, Penistone and surrounding areas. It has a pupil capacity of 140 and had a roll of 94 on 1st September 2017.

#### ***Structure, Governance and Management***

##### ***Constitution***

The Academy Trust is a Company limited by guarantee and an exempt charity. The Charitable Company's Memorandum and Articles of Association are the primary governing documents of the Academy Trust. The Governors of St Ann's Catholic Primary School, A Voluntary Academy, are also the trustees and directors of the Charitable Company for the purposes of Company Law. The Charitable Company is known as St Ann's Primary School Academy.

Details of the Governors who served during the year are included in the Reference and Administrative Details on Page 1.

##### ***Members' Liability***

Each member of the Charitable Company undertakes to contribute to the assets of the Charitable Company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

##### ***Governors' Indemnities***

Governors benefit from indemnity insurance purchased at the Charitable Company's expense to cover the liability of the Governors which, by virtue of any rule of law, would otherwise attach to them in respect of negligence, default of breach of trust or breach of duty of which they may be guilty in relation to the Academy, provided that any such insurance shall not extend to any claim arising from any act or omission which the Governors knew to be a breach of trust or a breach of duty or which was committed by the Governors in reckless disregard to whether it was a breach of trust or breach of duty or not and provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Governors in their capacity as directors of the Charitable Company.

##### ***Method of Recruitment and Appointment or Election of Governors***

The Diocesan Bishop appoints a minimum of 9 Foundation Governors so as to ensure that at all times the number of Foundation Governors exceeds the total number of other Governors (excluding Foundation Governors) by at least two. Applications for a vacant Foundation Governor position are forwarded to the Bishop for appointment.

The arrangements made for the election of a parent Governor provides for every person who is entitled to vote in the election to have an opportunity to do so by post or by the pre-registered email address held on file for each parent entitled to vote. The parent receiving the highest number of votes shall be appointed.

The arrangements made for the election of a staff Governor provides for every member of staff who is entitled to vote in the election to have an opportunity to do so. The staff member receiving the highest number of votes shall be appointed.

The umbrella Governor is appointed by the Umbrella Trust.

##### ***Policies and Procedures adopted for the Induction and Training of Governors***

The academy has an internal induction programme for new Governors. Governor training has been identified as a priority. A budget is provided for the cost of training. All Governors are to be encouraged to identify any areas of governance in which they believe they would benefit from training. Every effort will be made to identify and provide appropriate training courses as soon as practicable.

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## GOVERNORS' REPORT

**FOR THE PERIOD ENDED 31 AUGUST 2017**

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### ***Organisational Structure***

The Board of Governors has appointed separate sub-committees to focus on particular areas. Strategic decisions are made by the sub-committees as appropriate. Those decisions are relayed to general meetings of the Governors for their information and input.

The purpose of the Finance and Human Resources Committee is to concentrate on issues relating to the financial management and control of the Academy and to monitor all aspects relating to the employment of staff.

The purpose of the Standards Committee is to monitor the attainment levels of pupils in order to identify and implement policies which will result in improvements.

Day to day organisational and management decisions are made and implemented by the senior management team.

The staffing structure of the Academy is as follows:

#### ***Senior Management Team*** **Headteacher**

Miss Sarah Eady  
Child Protection Officer

#### ***Assistant Headteacher*** Mrs Cathy Hogg

#### ***Classroom Managers / Subject Leaders***

Mrs Claire Brotherton - FS2 and Y1  
Miss Sophie Moffatt - Y2  
Mrs Cathy Hogg – Y3 and 4  
Miss Emily Hornblower - Y5 and 6  
Mrs Gillian Fitzpatrick - Music Teacher  
Miss Claire Wilson – SENCO and Classroom Support

#### ***Teaching Assistants***

Miss Laura Jowitt - HLTA  
Mrs Nicola Langston – Level 2 FS2  
Mrs Joanne Smith – Level 3 KS1  
Miss Susan Gill – Level 2 KS2

#### ***Administration***

Mrs Geraldine Bebb – Business Manager

#### ***Ancillary Staff***

Mr Brian Down – Buildings Supervisor  
Mrs Ann Jowle – Lunchtime Supervisor  
Mrs Ann Nowill – Cleaner

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## GOVERNORS' REPORT

**FOR THE PERIOD ENDED 31 AUGUST 2017**

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### ***Risk Management***

#### ***Connected Organisations including Related Party Relationships.***

St Ann's Catholic Primary School, A Voluntary Academy is part of the Diocese of Hallam Schools' Partnership Agreement. A full list of schools can be found at the Diocese of Hallam website.

The Academy is part of the Our Lady Umbrella Trust for procurement purposes only. However, this does not impact on the Academy Trust's operating policies.

### ***Objectives and Activities***

#### ***Objects and Aims***

- To allow pupils to grow and learn with the guidance of God.
- To enrich the foundation stones of Faith, ensuring all members of the community are welcome.
- To develop inquisitive thinkers with a love of learning who cherish independent thought.
- To pursue diversity and collaboration as foundation stones towards success.
- To promote enquiry, investigation and an enthusiasm to learn.
- To foster individuality and encourage initiative, creativity and the appreciation of the world around them.
- To promote the freedom to think and imagine, creating opportunities to record aesthetic images in word and visual form.
- To set high expectations at all levels in order to ensure progress towards an outstanding school, with outstanding children and outstanding practice.
- To enable children, former pupils, parents and staff to take pride in the community's distinctiveness and to feel valued and nourished by the community.
- To foster interest beyond the school – engaging with the local community and developing a national and international awareness.
- To provide a learning environment that is embedded in high expectations.
- To develop a school of research where CPD is in-built and integral to each day.
- To grow as an Academy collaborating with schools in the Umbrella Trust.

#### ***Objectives, Strategies and Activities***

The Academy's objectives, strategies and activities are as follows:

- KS1 to be at least in-line with national achievements.
- KS2 GPS to be at least in-line with national achievements.
- Improve outcome for our disadvantaged pupils, closing the gaps.
- Introduce a new assessment system without levels to improve teaching.
- Continue to upgrade ICT hardware throughout school.

#### ***Public Benefit***

The Academy provides educational services to all children in the local area. The Governors confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the public benefit guidance provided by the Charity Commission.

#### ***Strategic Report***

Our bid for Condition Improvement Funding was successful and we were awarded £200,000 to fund rewiring, updated fire alarm system and (new) a lockdown alarm system. This work has been carried out during the summer holiday 2017 and is now completed.

Improvements have been made to Reception and Year 1 classrooms. They have been opened up into one room and will be divided by a folding door.

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## GOVERNORS' REPORT

FOR THE PERIOD ENDED 31 AUGUST 2017

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### *Achievements and Performance*

#### *Key Performance Indicators*

#### **Foundation Stage Profile Results 2015**

End of Early Years (Reception) **83%** of pupils made a **Good Level of Development** against the EY framework – July 2017 (National **71%**)

#### **Year One Phonics Test**

School **88%** National **81%**

#### KS1 SATs Results 2017

Number of Pupils 13

Subject	% EXS (Expected Standard)	%GDS (Greater Depth)
Reading	84	11
Writing	79	11
Maths	79	0

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## GOVERNORS' REPORT

FOR THE PERIOD ENDED 31 AUGUST 2017

KS2 SATs Results 2017 Number of Pupils 16		
Subject	% EXS (Expected Standard)	% GDS (Greater Depth)
<b>Attainment</b>		
Reading	57	0
Writing	29	0
Maths	29	14
GPS	57	0
Combined (RWM)	14	0
<b>Progress</b>		
Reading	-3.5	
Writing	-4.6	
GPS	-3.2	
Maths	-2.5	

### **Key Performance Indicators**

The main financial performance indicators used to monitor the financial performance of the academy are as follows:

- Comparison of income/expenditure to budget forecast
- Comparison of income/expenditure to previous periods
- Feedback to the governing body about the performance of the teachers
- St Ann's was inspected by Ofsted in June 2015. Ofsted judged St Ann's as a **'good'** school, with the early years categorised as **'outstanding'**.
- The RE Inspection (February 2016) Report stated 'The effectiveness of the school providing Catholic education is 'good'.



# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## GOVERNORS' REPORT

**FOR THE PERIOD ENDED 31 AUGUST 2017**

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### **Going Concern**

After making appropriate enquiries, the Board of Governors has a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

### **Financial Review**

The Academy Trust has total net assets of £1,129,486. The Academy Trust adopted as its principal financial policies the Academies Financial Handbook published by the DfE, Academy Schools: Guidance on Regulation as Charities and Internal Controls for Charities published by the Charities Commission, together with the Academy's Operational Financial Management and Administration Procedure.

The Academy Trust is principally funded by the General Annual Grant from the Department for Education.

The Academy Trust currently has no financial investments. However, should it decide to pursue these in the future, the policy would be to delegate the management of investments to a financial expert.

### **Reserves Policy**

The Governors review the reserve levels of the academy annually. Our aim is to use the funds each year for the full benefit of the pupils within that year. However, the Academy also considers it necessary to carry forward some reserves:

- to invest in future years' priorities for the children of our schools, for example capital projects;
- to have a contingency reserve to cover a reduction in pupil numbers; and
- to cover any unforeseen urgent maintenance.
- The main financial risk to the academy is that of managing its short-term cash flow should there be a delay in receiving the monthly General Annual Grant (GAG) funding. To mitigate against this risk it has been agreed that an appropriate reserves balance would equate to 1 month worth of GAG. This would cover expenditure, both in terms of salaries and invoices. The Academy will therefore maintain a revenue reserve therefore of £41,262.
- The Academy Trust has agreed to set a reserve limit to keep money aside for when it is needed most and build up reserves for capital emergencies. The Academy will therefore maintain a £20,000 capital reserve.
- The total reserve the Academy will work towards maintaining within 3 years (from February 2016) will therefore total £61,262.

The level of free reserves (total funds less fixed asset and other restricted funds) held at 31 August 2017 was £57,228.

The restricted pension fund reserve is in deficit to the value of £67,000 as at 31 August 2017. This deficit has been inherited upon conversion to academy status and the Governors will continue to monitor this situation closely.

### **Investment Policy**

The Academy Trust currently has no financial investment. However, should it decide to pursue these in the future, the policy would be to delegate the management of investments to a financial expert.

### **Principal Risks and Uncertainties**

The principal risk and uncertainty faced by the Academy Trust is the continued funding from the Department for Education. To mitigate against this risk, the Academy Trust ensures that these funds are used for the purpose they were provided for and only in accordance with guidance laid out in the DfE Academies Financial Handbook. The Academy Trust ensures proper stewardship of those funds by promoting economy, efficiency and effectiveness in their use, using its discretion reasonably and taking into account any and all relevant guidance on accountability or propriety.

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## GOVERNORS' REPORT

*FOR THE PERIOD ENDED 31 AUGUST 2017*

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### ***Auditor***

Insofar as the Governors are aware:

- there is no relevant audit information of which the Charitable Company's auditor is unaware; and
- the Governors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Governors' Report, incorporating a strategic report, approved by order of the Board of Governors, as the Company Directors, on 17 October 2017 and signed on the Board's behalf by:

***Ann Ashton***  
***Chair of Governors***

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## GOVERNANCE STATEMENT

**FOR THE YEAR ENDED 31 AUGUST 2017**

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### Scope of responsibility

As governors we acknowledge we have overall responsibility for ensuring that St Ann's Catholic Primary School, A Voluntary Academy has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The governing body has delegated the day-to-day responsibility to the principal, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between St Ann's Catholic Primary School, A Voluntary Academy and the Secretary of State for Education. They are also responsible for reporting to the governing body any material weaknesses or breakdowns in internal control.

### Governance

The information on governance included here supplements that described in the Governors' Report and in the Statement of Governors' Responsibilities. The governing body has formally met 4 times during the year. Attendance during the year at meetings of the governing body was as follows:

<b>Governors</b>	<b>Meetings attended</b>	<b>Out of possible</b>
L Porter	4	4
A Moffatt	3	4
F Fletcher	4	4
S Eady (Accounting Officer)	4	4
Deacon J Wright (Resigned 31 January 2017)	2	2
D Pickering	1	4
A Ashton (Chair of Governors)	4	4
M Watchorn	3	4
S Mourad	4	4
M Wilkinson	4	4
I Gillespie	3	4
B Hosty	2	4
C Hogg (Appointed 1 September 2016 and resigned 31 August 2017)	4	4

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## GOVERNANCE STATEMENT (CONTINUED)

*FOR THE YEAR ENDED 31 AUGUST 2017*

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### **Review of value for money**

As accounting officer the principal has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The accounting officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The accounting officer considers how the academy trust's use of its resources has provided good value for money during each academic year, and reports to the governing body where value for money can be improved, including the use of benchmarking data where available. The accounting officer for the academy trust has delivered improved value for money during the year by:

### **Collaboration**

We continue to build on our strong support with Sheffield Catholic Schools Partnership, Stocksbridge Family of Schools and Sheffield Locality G. Whenever possible, our inset/staff training is continuing to be arranged in conjunction with other schools to reduce the cost.

### **Governance and Staffing Structure**

There has been no change to the Board of Trustees. One Director has resigned and the decision has been taken not to replace with a view to reducing the numbers of the Governing body via an amendment to the Articles of Association.

We have continued to reduce the high cost of supply cover by employing the school's HLTA for classroom cover wherever possible. New contracts are temporary for one year. There are no illness-related issues at the current time.

### **Purchasing of Services**

The Governors rigorously continue to seek quotations for subscriptions and services to ensure best value for money. Income is generated from applications for small grants e.g lottery funding.

### **Budget Restrictions**

An independent bursar is employed by the school who prepares monthly returns and budget forecasts. Purchases over £5,000 must be approved by the Governors as before. Cost centres are reviewed and adjusted at regular intervals to scrutinise under spending or potential overspending.

### **Recommendations**

The Risk Register has continued to be maintained during the year.

### **The purpose of the system of internal control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in St Ann's Catholic Primary School, A Voluntary Academy for the period 1 September 2016 to 31 August 2017 and up to the date of approval of the annual report and accounts.

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## GOVERNANCE STATEMENT (CONTINUED)

**FOR THE YEAR ENDED 31 AUGUST 2017**

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### **Capacity to handle risk**

The Governing Body regularly reviews its role, part of which is to review the key risks to which the Academy Trust is exposed, together with the operating, financial and compliance controls that have been implemented to mitigate against those risks. The Governing Body is of the view that it is successful in ensuring there is a formal ongoing process for identifying, evaluating and managing the Academy Trust's significant risks and that these have been in place for the year ending 31 August 2017 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Governing Body.

The board is particularly aware of the reduced budget that has hit the school over the last two years and works in partnership with the accounting officer to mitigate against this reduction by making cuts where possible. However, it is noted that should these cuts continue, balancing the budget will pose a significant challenge to the school.

### **Data Management**

Financial data is scrutinised at the Finance Committee as detailed above. Student data is assessed at the Standards Committee. The school bought into the FFT Aspire, which is the UK's leading education data analysis tool. It is used by over 13,500 schools, MATs, local authorities and academy chains. The Headteacher has attended regular training on how to interpret and analyse the data and gives regular feedback at Governor Meetings. The Board is confident of the quality of this data and has found the use of the FFT Aspire has helped with the understanding and analysis.

### **The risk and control framework**

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the governing body;
- regular reviews by the finance and general purposes committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The Governing Body has considered the need for a specific internal audit function and has decided that due to the size of the school that this role can be undertaken by the bursar on her monthly visits/bank reconciliation audits. However, due to a change over of the bursar in January 2017 and confusion as to the remit of this role it has not been able to be done on a formal basis, although certain checks have taken place to enable the bank reconciliations and monthly budget forecasts to be completed. Internal audits will take place on a regular basis in the forthcoming year and reported to the Finance Committee.

The internal auditor's role will include giving advice on financial matters and performing a range of checks on the academy trust's financial systems. In particular the checks carried out will be:

- testing of purchasing/procurement systems including ensuring that authorisation and value for money policies are adhered to;
- testing of payroll systems;
- testing of the receipt of income systems;
- testing of bank controls and reconciliation procedures;
- testing of VAT reporting;
- testing of procedures for the recording of financials and reporting to governors.

On a termly basis, the internal auditor reports to the governing body through the finance and general purposes committee audit committee on the operation of the systems of control and on the discharge of the financial responsibilities of the governing body.

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# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## GOVERNANCE STATEMENT (CONTINUED)

*FOR THE YEAR ENDED 31 AUGUST 2017*

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### **Review of effectiveness**

As accounting officer the principal has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the external auditor;
- the work of the bursar;
- the financial management and governance self-assessment process; and
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the finance and general purposes committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the governing body on 17 October 2017 and signed on its behalf by:

S Eady  
**Accounting Officer**

A Ashton  
**Chair of Governors**

# **ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY**

## **STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE**

***FOR THE YEAR ENDED 31 AUGUST 2017***

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As accounting officer of St Ann's Catholic Primary School, A Voluntary Academy I have considered my responsibility to notify the academy trust governing body and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with ESFA terms and conditions of funding, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2016.

I confirm that I and the academy trust's governing body are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2016.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the governing body and ESFA.

S Eady  
**Accounting Officer**

17 October 2017

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## STATEMENT OF GOVERNORS' RESPONSIBILITIES

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The governors (who act as trustees for St Ann's Catholic Primary School, A Voluntary Academy and are also the directors of St Ann's Catholic Primary School, A Voluntary Academy for the purposes of company law) are responsible for preparing the Governors' Report and the accounts in accordance with the Annual Accounts Direction issued by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the governors to prepare accounts for each financial year. Under company law the governors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period.

In preparing these accounts, the governors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The governors are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The governors are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring that grants received from ESFA/DfE have been applied for the purposes intended.

The governors are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of accounts may differ from legislation in other jurisdictions.

Approved by order of the governing body on 17 October 2017 and signed on its behalf by:

A Ashton  
**Chair of Governors**



# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

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### Opinion

We have audited the accounts of St Ann's Catholic Primary School, A Voluntary Academy for the year ended 31 August 2017 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the notes to the accounts, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice), the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017 issued by the Education and Skills Funding Agency.

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31 August 2017 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2015 and the Academies Accounts Direction 2016 to 2017.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the 'Auditor's responsibilities for the audit of the accounts' section of our report. We are independent of the academy trust in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the governors' use of the going concern basis of accounting in the preparation of the accounts is not appropriate; or
- the governors have not disclosed in the accounts any identified material uncertainties that may cast significant doubt about the academy trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the accounts are authorised for issue.

### Other information

The other information comprises the information included in the annual report, other than the accounts and our auditor's report thereon. The governors are responsible for the other information. Our opinion on the accounts does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY (CONTINUED)

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### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Governors' Report including the incorporated strategic report for the financial year for which the accounts are prepared is consistent with the accounts; and
- the Governors' Report including the incorporated strategic report have been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the academy trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Governors' Report, including the incorporated strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the accounts are not in agreement with the accounting records and returns; or
- certain disclosures of governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of governors**

As explained more fully in the Statement of Governors' Responsibilities, the governors are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the governors determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the governors are responsible for assessing the academy trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governors either intend to liquidate the charitable company, or have no realistic alternative but to do so.

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY (CONTINUED)

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### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Martin McDonagh (Senior Statutory Auditor)**  
for and on behalf of Hart Shaw LLP

17 October 2017

**Chartered Accountants**  
**Statutory Auditor**

Europa Link  
Sheffield Business Park  
Sheffield  
S9 1XU

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY AND THE EDUCATION FUNDING AGENCY

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In accordance with the terms of our engagement letter and further to the requirements of the Education Funding Agency (ESFA) as included in the Academies Accounts Direction 2016 - 2017, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by St Ann's Catholic Primary School, A Voluntary Academy during the period 1 September 2016 to 31 August 2017 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to St Ann's Catholic Primary School, A Voluntary Academy and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to the St Ann's Catholic Primary School, A Voluntary Academy and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the St Ann's Catholic Primary School, A Voluntary Academy and the ESFA, for our work, for this report, or for the conclusion we have formed.

### **Respective responsibilities of St Ann's Catholic Primary School, A Voluntary Academy's accounting officer and the reporting accountant**

The accounting officer is responsible, under the requirements of St Ann's Catholic Primary School, A Voluntary Academy's funding agreement with the Secretary of State for Education dated 28 November 2013 and the Academies Financial Handbook, extant from 1 September 2016, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance, and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2016 to 2017. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the period 1 September 2016 to 31 August 2017 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

### **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2016 to 2017 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

The work undertaken to draw to our conclusion includes:

- We have carried out systems testing to ensure adequate controls are in place to prevent the infringement of regularity requirements.
- We have carried out detailed substantive testing on revenue and capital transactions to ensure these have been properly reflected and recorded in the financial statements and are for the purpose of the trust.
- We have carried out a detailed review of related parties to ensure trustees are not benefiting from transactions with the trust.

# **ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY**

## **INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY AND THE EDUCATION FUNDING AGENCY (CONTINUED)**

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### **Conclusion**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 September 2016 to 31 August 2017 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

### **Reporting Accountant**

Hart Shaw LLP

Dated: 17 October 2017

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2017

	Notes	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	Total 2017 £	Total 2016 £
<b>Income and endowments from:</b>						
Donations and capital grants	2	2,505	220	222,174	224,899	6,580
Charitable activities:						
- Funding for educational operations	3	2,982	522,198	-	525,180	571,515
<b>Total income and endowments</b>		<u>5,487</u>	<u>522,418</u>	<u>222,174</u>	<u>750,079</u>	<u>578,095</u>
<b>Expenditure on:</b>						
Charitable activities:						
- Educational operations	5	-	537,600	36,533	574,133	607,792
<b>Total expenditure</b>	4	<u>-</u>	<u>537,600</u>	<u>36,533</u>	<u>574,133</u>	<u>607,792</u>
<b>Net income/(expenditure)</b>		5,487	(15,182)	185,641	175,946	(29,697)
Transfers between funds		-	(1,110)	1,110	-	-
<b>Other recognised gains and losses</b>						
Actuarial gains/(losses) on defined benefit pension schemes	16	-	62,000	-	62,000	(60,000)
<b>Net movement in funds</b>		5,487	45,708	186,751	237,946	(89,697)
<b>Reconciliation of funds</b>						
Total funds brought forward		51,741	(109,000)	948,799	891,540	981,237
Total funds carried forward		<u>57,228</u>	<u>(63,292)</u>	<u>1,135,550</u>	<u>1,129,486</u>	<u>891,540</u>

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2017

Comparative year information Year ended 31 August 2016	Notes	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	Total 2016 £
<b>Income and endowments from:</b>					
Donations and capital grants	2	-	-	6,580	6,580
Charitable activities:					
- Funding for educational operations	3	4,368	567,147	-	571,515
<b>Total income and endowments</b>		<u>4,368</u>	<u>567,147</u>	<u>6,580</u>	<u>578,095</u>
<b>Expenditure on:</b>					
Charitable activities:					
- Educational operations	5	-	570,382	37,410	607,792
<b>Total expenditure</b>	4	<u>-</u>	<u>570,382</u>	<u>37,410</u>	<u>607,792</u>
<b>Net income/(expenditure)</b>		4,368	(3,235)	(30,830)	(29,697)
Transfers between funds		(5,851)	(1,765)	7,616	-
<b>Other recognised gains and losses</b>					
Actuarial gains/(losses) on defined benefit pension schemes	16	-	(60,000)	-	(60,000)
<b>Net movement in funds</b>		<u>(1,483)</u>	<u>(65,000)</u>	<u>(23,214)</u>	<u>(89,697)</u>
<b>Reconciliation of funds</b>					
Total funds brought forward		53,224	(44,000)	972,013	981,237
Total funds carried forward		<u>51,741</u>	<u>(109,000)</u>	<u>948,799</u>	<u>891,540</u>

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## BALANCE SHEET

AS AT 31 AUGUST 2017

	Notes	2017		2016	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	9		1,065,303		943,719
<b>Current assets</b>					
Stocks	10	1,500		1,500	
Debtors	11	34,194		22,515	
Cash at bank and in hand		263,634		75,222	
			<u>299,328</u>		<u>99,237</u>
<b>Current liabilities</b>					
Creditors: amounts falling due within one year	12	(168,145)		(42,416)	
<b>Net current assets</b>			<u>131,183</u>		<u>56,821</u>
<b>Net assets excluding pension liability</b>			<u>1,196,486</u>		<u>1,000,540</u>
Defined benefit pension liability	16		(67,000)		(109,000)
<b>Net assets</b>			<u><u>1,129,486</u></u>		<u><u>891,540</u></u>
<b>Funds of the academy trust:</b>					
<b>Restricted funds</b>	14				
- Fixed asset funds			1,135,550		948,799
- Restricted income funds			3,708		-
- Pension reserve			(67,000)		(109,000)
<b>Total restricted funds</b>			<u>1,072,258</u>		<u>839,799</u>
<b>Unrestricted income funds</b>	14		<u>57,228</u>		<u>51,741</u>
<b>Total funds</b>			<u><u>1,129,486</u></u>		<u><u>891,540</u></u>

The accounts set out on pages 20 to 42 were approved by the governing body and authorised for issue on 17 October 2017 and are signed on its behalf by:

A Ashton  
Chair of Governors

Company Number 08722710



# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 AUGUST 2017

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	Notes	2017 £	£	2016 £	£
<b>Cash flows from operating activities</b>					
Net cash used in operating activities	17		(2,457)		(14,836)
<b>Cash flows from investing activities</b>					
Capital grants from DfE and ESFA		207,165		5,080	
Capital funding from sponsors and others		15,009		1,500	
Payments to acquire tangible fixed assets		(31,944)		(9,116)	
Proceeds from sales of tangible fixed assets		639		-	
			<u>190,869</u>		<u>(2,536)</u>
<b>Change in cash and cash equivalents in the reporting period</b>			188,412		(17,372)
Cash and cash equivalents at 1 September 2016			75,222		92,594
<b>Cash and cash equivalents at 31 August 2017</b>			<u>263,634</u>		<u>75,222</u>

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 AUGUST 2017

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#### 1 Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

##### 1.1 Basis of preparation

The accounts of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2016 to 2017 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

St Ann's Catholic Primary School, A Voluntary Academy meets the definition of a public benefit entity under FRS 102.

##### 1.2 Going concern

The governors assess whether the use of going concern is appropriate, ie whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charitable company to continue as a going concern. The governors make this assessment in respect of a period of at least one year from the date of authorisation for issue of the accounts and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

##### 1.3 Income

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

###### Grants receivable

Grants are included in the statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the statement of financial activities in the period for which it is receivable, and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

###### Donations

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

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### 1 Accounting policies

(Continued)

#### Donated goods, facilities and services

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Donated fixed assets are measured at fair value unless it is impractical to measure this reliably, in which case the cost of the item to the donor is used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

#### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

#### Expenditure on raising funds

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

#### Charitable activities

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

#### Governance costs

These include the costs attributable to the academy trust's compliance with constitutional and statutory requirements, including audit, strategic management, governors' meetings and reimbursed expenses.

#### 1.5 Tangible fixed assets and depreciation

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the balance sheet at cost and depreciated over their expected useful economic life. The related grants are credited to a restricted fixed asset fund in the statement of financial activities and carried forward in the balance sheet. Depreciation on such assets is charged to the restricted fixed asset fund in the statement of financial activities so as to reduce the fund over the useful economic life of the related asset on a basis consistent with the academy trust's depreciation policy.

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2017

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#### 1 Accounting policies

(Continued)

Depreciation is provided on all tangible fixed assets other than land, at rates calculated to write off the cost of each asset over its expected useful life, as follows:

Land and buildings	1-2% straight line
Computer equipment	33% straight line
Fixtures, fittings & equipment	15% reducing balance

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the statement of financial activities.

#### 1.6 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### 1.7 Leasing and hire purchase commitments

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

#### 1.8 Stock

Stocks of educational supplies are valued at the lower of cost and net realisable value.

#### 1.9 Taxation

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### 1.10 Pensions benefits

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes and the assets are held separately from those of the academy trust.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 16, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions are recognised in the period to which they relate.

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

---

### 1 Accounting policies

(Continued)

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the statement of financial activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses. Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### 1.11 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the governors.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the Education Funding Agency where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received and include grants from the Education Funding Agency.

#### 1.12 Critical accounting estimates and areas of judgement

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

##### Critical accounting estimates and assumptions

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 16, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2013 has been used by the actuary in valuing the pensions liability at 31 August 2017. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

The useful life of the building from which the academy trust operates from was valued in April 2014. The building was estimated at 50 years old at the time of the valuation, and the estimation of the useful life of such a building was 100 years, meaning there was a remaining useful life of 50 years. Therefore the valuation of the building at that date, is being depreciated over this remaining useful life. Any difference in the remaining useful life of the building would affect the carrying amount of the building.

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

### 1 Accounting policies (Continued)

#### Critical areas of judgement

The main school building is held on a licence from the trustees of the Diocese of Hallam. As the risks and rewards of ownership have been transferred to the academy, the assets have been recognised within tangible fixed assets. The initial acquisition was recognised at depreciated replacement cost on 31 March 2014 based on the valuation by Mouchel MRICS, on behalf of the Education Funding Agency. The trustees consider that the cost of obtaining an additional valuation would outweigh the benefit.

### 2 Donations and capital grants

	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
Capital grants	-	207,165	207,165	5,080
Other donations	2,505	15,229	17,734	1,500
	<u>2,505</u>	<u>222,394</u>	<u>224,899</u>	<u>6,580</u>

### 3 Funding for the academy trust's educational operations

	Unrestricted funds £	Restricted funds £	Total 2017 £	Total 2016 £
<b>DfE / ESFA grants</b>				
General annual grant (GAG)	-	464,179	464,179	497,800
Other DfE / ESFA grants	-	57,649	57,649	63,087
	<u>-</u>	<u>521,828</u>	<u>521,828</u>	<u>560,887</u>
<b>Other funds</b>				
Other incoming resources	2,982	370	3,352	10,628
	<u>2,982</u>	<u>370</u>	<u>3,352</u>	<u>10,628</u>
<b>Total funding</b>	<u>2,982</u>	<u>522,198</u>	<u>525,180</u>	<u>571,515</u>

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

### 4 Resources expended

	Staff costs £	Premises & equipment £	Other costs £	Total 2017 £	Total 2016 £
<b>Academy's educational operations</b>					
- Direct costs	333,406	9,513	18,785	361,704	372,912
- Allocated support costs	81,415	59,413	64,078	204,906	222,681
	<u>414,821</u>	<u>68,926</u>	<u>82,863</u>	<u>566,610</u>	<u>595,593</u>
<b>Other expenditure</b>					
Governance costs	-	-	7,523	7,523	12,199
	<u>-</u>	<u>-</u>	<u>7,523</u>	<u>7,523</u>	<u>12,199</u>
<b>Total expenditure</b>	<u>414,821</u>	<u>68,926</u>	<u>90,386</u>	<u>574,133</u>	<u>607,792</u>

### Incoming/outgoing resources for the year include:

	2017 £	2016 £
Operating leases	10,523	9,956
Loss/(profit) on disposal of fixed assets	172	-
Fees payable to auditor		
- Audit	4,250	4,000
	<u>14,945</u>	<u>13,956</u>

### 5 Charitable activities

	2017 £	2016 £
<b>All from restricted funds:</b>		
Direct costs - educational operations	361,704	372,912
Support costs - educational operations	212,429	234,880
	<u>574,133</u>	<u>607,792</u>

	2017 £	2016 £
<b>Analysis of support costs</b>		
Support staff costs	81,415	79,264
Depreciation and amortisation	36,533	37,410
Premises costs	25,597	37,598
Other support costs	61,361	68,409
Governance costs	7,523	12,199
	<u>212,429</u>	<u>234,880</u>

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

### 6 Staff costs

	2017 £	2016 £
Wages and salaries	320,087	331,527
Social security costs	27,077	22,952
Operating costs of defined benefit pension schemes	61,431	56,195
Supply staff costs	1,680	6,465
	<hr/>	<hr/>
Staff costs	410,275	417,139
Staff development and other staff costs	9,806	3,476
	<hr/>	<hr/>
Total staff expenditure	420,081	420,615
	<hr/> <hr/>	<hr/> <hr/>

### Staff numbers

The average number of persons employed by the academy trust during the year, shown in terms of full time equivalents, was as follows:

	2017 Number	2016 Number
Teachers	4	4
Administration and support	5	5
Management	3	3
	<hr/>	<hr/>
	12	12
	<hr/> <hr/>	<hr/> <hr/>

The average number of persons employed by the academy trust during the year, shown in terms of absolute numbers, was as follows:

	2017 Number	2016 Number
Teachers	5	6
Administration and support	10	12
Management	3	3
	<hr/>	<hr/>
	18	21
	<hr/> <hr/>	<hr/> <hr/>

### Higher paid staff

There were no employees whose annual remuneration was £60,000 or more.

### Key management personnel

The key management personnel of the academy trust comprise the governors and the senior management team as listed on page 3. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £105,649 (2016 - £112,985).



# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2017

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#### **7 Governors' remuneration and expenses**

The principal and other staff governors only receive remuneration in respect of services they provide undertaking the roles of principal and staff, and not in respect of their services as governors. Other governors did not receive any payments from the academy trust in respect of their role as governors. The value of governors' remuneration was as follows:

S Eady (Principal and Governor)

Remuneration excluding pension contributions £50,000 - £55,000 (2016 - £40,000- £45,000)

Employer pension contributions £5,000 - £10,000 (2015 - £5,000 - £10,000)

C Hogg (Vice principal and Governor)

Remuneration excluding pension contributions £40,000 - £45,000 (2016- £ nil )

Employer pension contributions £0 - £5,000 (2016- £ nil)

During the year, travel and subsistence payments totalling £nil (2016- £ nil) were reimbursed to governors.

Other related party transactions involving members and governors are set out in note 19.

#### **8 Governors and officers insurance**

The academy trust has opted into the Department for Education's Risk Protection Arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects governors and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy trust business, and provides cover up to £10,000,000. It is not possible to quantify the governors and officers indemnity element from the overall cost of the RPA scheme.

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

### 9 Tangible fixed assets

	Land and buildings	Computer equipment	Fixtures, fittings & equipment	Total
	£	£	£	£
<b>Cost</b>				
At 1 September 2016	926,000	42,160	61,502	1,029,662
Additions	-	1,009	157,747	158,756
Disposals	-	-	(822)	(822)
At 31 August 2017	926,000	43,169	218,427	1,187,596
<b>Depreciation</b>				
At 1 September 2016	45,650	25,216	15,077	85,943
On disposals	-	-	(11)	(11)
Charge for the year	16,600	7,286	12,475	36,361
At 31 August 2017	62,250	32,502	27,541	122,293
<b>Net book value</b>				
At 31 August 2017	863,750	10,667	190,886	1,065,303
At 31 August 2016	880,350	16,944	46,425	943,719

Included in land and buildings is land held at a depreciated replacement costs of £96,000 which is not depreciated.

The Roman Catholic Diocese of Hallam is the legal owner of the property in which the academy resides. No rent is charged by the Diocese for the provision of the property.

<b>10 Stocks</b>	<b>2017</b>	<b>2016</b>
	£	£
Educational supplies	1,500	1,500
<b>11 Debtors</b>	<b>2017</b>	<b>2016</b>
	£	£
Trade debtors	955	825
VAT recoverable	7,539	4,489
Prepayments and accrued income	25,700	17,201
	34,194	22,515

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

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<b>12 Creditors: amounts falling due within one year</b>	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Trade creditors	15,629	18,019
Other taxation and social security	6,589	6,571
Other creditors	2,281	1,635
Accruals and deferred income	143,646	16,191
	<u>168,145</u>	<u>42,416</u>
	<u><u>168,145</u></u>	<u><u>42,416</u></u>
<b>13 Deferred income</b>	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Deferred income is included within:		
Creditors due within one year	9,093	9,749
	<u>9,093</u>	<u>9,749</u>
	<u><u>9,093</u></u>	<u><u>9,749</u></u>
Total deferred income at 1 September 2016	9,749	12,387
Amounts credited to the statement of financial activities	(9,749)	(12,387)
Amounts deferred in the year	9,093	9,749
	<u>9,093</u>	<u>9,749</u>
	<u><u>9,093</u></u>	<u><u>9,749</u></u>
<b>Total deferred income at 31 August 2017</b>	<b>9,093</b>	<b>9,749</b>
	<u><u>9,093</u></u>	<u><u>9,749</u></u>

At the balance sheet date the academy trust was holding funds received in advance of £8,413 for Universal Infant Free School Meals and £680 deposit monies collected from parents in advance of the 2018 year 5 and year 6 residential.

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

### 14 Funds

	Balance at 1 September 2016 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2017 £
<b>Restricted general funds</b>					
General Annual Grant	-	464,179	(459,361)	(1,110)	3,708
Other DfE / ESFA grants	-	57,649	(57,649)	-	-
Other restricted funds	-	590	(590)	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Funds excluding pensions	-	522,418	(517,600)	(1,110)	3,708
Pension reserve	(109,000)	-	(20,000)	62,000	(67,000)
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	(109,000)	522,418	(537,600)	60,890	(63,292)
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Restricted fixed asset funds</b>					
Transferred on conversion	880,857	-	(17,107)	-	863,750
DfE / ESFA capital grants	35,608	207,165	(5,329)	(788)	236,656
Capital expenditure from GAG	21,518	-	(9,784)	1,898	13,632
Pupil Premium and other donated funds	6,413	5,009	(1,243)	-	10,179
Private sector capital sponsorship	4,403	10,000	(3,070)	-	11,333
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	948,799	222,174	(36,533)	1,110	1,135,550
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Total restricted funds</b>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	839,799	744,592	(574,133)	62,000	1,072,258
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Unrestricted funds</b>					
General funds	51,741	5,487	-	-	57,228
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Total funds</b>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	891,540	750,079	(574,133)	62,000	1,129,486

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2017

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#### 14 Funds

(Continued)

The specific purposes for which the funds are to be applied are as follows:

##### **General Annual Grant**

The General Annual Grant (GAG) funds have been spent in line with the terms of the Master Funding Agreement. Under this funding agreement, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2017.

##### **Other DfE/EFA grants**

This includes the pupil premium funding and the PE and sports grant.

The pupil premium is additional funding given to academies so that they can support their disadvantaged pupils and close the gap between them and their peers.

The PE and sports grant was funding received to support the sporting facilities of the academy.

##### **DfE/EFA Capital Grants**

This includes funding received from the EFA during the year under the Devolved Formula Capital (DFC) and Condition Improvements Fund (CIF) grants.

##### **Private Sector Capital Sponsorship**

This includes funds from The Big Lottery Fund for a grant received in order to provide funding towards the cost of new Astroturf laid at the academy during the year. The amount received was £10,000, this was all spent within the academic year.

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

### 14 Funds

(Continued)

#### Movements in funds - previous year

	Balance at 1 September 2015 £	Income £	Expenditure £	Gains, losses and transfers £	Balance at 31 August 2016 £
<b>Restricted general funds</b>					
General Annual Grant	-	497,800	(501,029)	3,229	-
Other DfE / ESFA grants	-	63,087	(58,093)	(4,994)	-
Other restricted funds	-	6,260	(6,260)	-	-
	<u>-</u>	<u>567,147</u>	<u>(565,382)</u>	<u>(1,765)</u>	<u>-</u>
Funds excluding pensions	-	567,147	(565,382)	(1,765)	-
Pension reserve	(44,000)	-	(5,000)	(60,000)	(109,000)
	<u>(44,000)</u>	<u>567,147</u>	<u>(570,382)</u>	<u>(61,765)</u>	<u>(109,000)</u>
<b>Restricted fixed asset funds</b>					
Transferred on conversion	899,250	-	(18,393)	-	880,857
DfE / ESFA capital grants	36,458	5,080	(5,930)	-	35,608
Capital expenditure from GAG	29,057	-	(10,161)	2,622	21,518
Pupil Premium and other donated funds	-	1,500	(81)	4,994	6,413
Private sector capital sponsorship	7,248	-	(2,845)	-	4,403
	<u>972,013</u>	<u>6,580</u>	<u>(37,410)</u>	<u>7,616</u>	<u>948,799</u>
<b>Total restricted funds</b>	<u>928,013</u>	<u>573,727</u>	<u>(607,792)</u>	<u>(54,149)</u>	<u>839,799</u>
<b>Unrestricted funds</b>					
General funds	53,224	4,368	-	(5,851)	51,741
	<u>53,224</u>	<u>4,368</u>	<u>-</u>	<u>(5,851)</u>	<u>51,741</u>
<b>Total funds</b>	<u>981,237</u>	<u>578,095</u>	<u>(607,792)</u>	<u>(60,000)</u>	<u>891,540</u>

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

### 15 Analysis of net assets between funds

	Unrestricted Funds £	Restricted funds: General    Fixed asset £            £		Total 2017 £
<b>Fund balances at 31 August 2017 are represented by:</b>				
Tangible fixed assets	-	-	1,065,303	1,065,303
Current assets	57,228	45,041	197,059	299,328
Creditors falling due within one year	-	(41,333)	(126,812)	(168,145)
Defined benefit pension liability	-	(67,000)	-	(67,000)
	57,228	(63,292)	1,135,550	1,129,486
	57,228	(63,292)	1,135,550	1,129,486

	Unrestricted Funds £	Restricted funds: General    Fixed asset £            £		Total 2016 £
<b>Fund balances at 31 August 2016 are represented by:</b>				
Tangible fixed assets	-	-	943,719	943,719
Current assets	51,741	42,416	5,080	99,237
Creditors falling due within one year	-	(42,416)	-	(42,416)
Defined benefit pension liability	-	(109,000)	-	(109,000)
	51,741	(109,000)	948,799	891,540
	51,741	(109,000)	948,799	891,540

### 16 Pensions and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Mercer Limited. Both are multi-employer defined benefit schemes. The latest actuarial valuation of the TPS related to the period ended 31 March 2016 and of the LGPS 31 March 2013.

Contributions amounting to £1,672 (2016 - £1,635) were payable to the schemes at 31 August 2017 and are included within other creditors.

#### Teachers' Pension Scheme

##### Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2017

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#### 16 Pensions and similar obligations

(Continued)

##### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014.

The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay (including a 0.08% employer administration charge)
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

During the previous year the employer contribution rate was 14.1%. The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The most recent valuation of the TPS was as at March 2016, whereupon the employer contribution rate was reassessed. The revised employer contribution rate will be payable from 1 April 2019.

The pension costs paid to the TPS in the period amounted to £30,241 (2016 - £36,080)

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

##### Local Government Pension Scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contributions are as noted below. The agreed contribution rates for future years are 16.3 per cent for employers and 5.5 to 12.5 per cent for employees. The estimated value of employer contributions for the forthcoming year is £14,000.

The academy has entered into agreement with the governors to make additional contributions in addition to normal funding levels. These amount to £2,700 per annum, this covers the period up to March 2017. The academy is due to receive additional contributions after March 2017, which will amount to £600 per annum until March 2018.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.



# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

### 16 Pensions and similar obligations (Continued)

Total contributions made	2017 £	2016 £
Employer's contributions	14,000	17,000
Employees' contributions	5,000	5,000
Total contributions	<u>19,000</u>	<u>22,000</u>

Principal actuarial assumptions	2017 %	2016 %
Rate of increases in salaries	3.45	3.55
Rate of increase for pensions in payment	2.2	1.90
Discount rate	2.4	2.10
Inflation assumption (CPI)	<u>2.2</u>	<u>1.80</u>

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2017 Years	2016 Years
Retiring today		
- Males	22.9	23.0
- Females	25.7	25.7
Retiring in 20 years		
- Males	25.1	25.4
- Females	<u>28</u>	<u>28.5</u>

Scheme liabilities would have been affected by changes in assumptions as follows:

	2017 £'000	2016 £'000
Discount rate + 0.1%	-9	-9
Inflation + 0.1%	9	9
Mortality assumption + 1 year	10	10
Pay growth +0.1%	<u>1</u>	<u>2</u>

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

16 Pensions and similar obligations	(Continued)	
<b>The academy trust's share of the assets in the scheme</b>	<b>2017</b>	<b>2016</b>
	<b>Fair value</b>	<b>Fair value</b>
	<b>£</b>	<b>£</b>
Equities	267,000	231,000
Government bonds	61,000	59,000
Other bonds	30,000	25,000
Cash / liquidity	9,000	7,000
Property	40,000	44,000
Other assets	33,000	30,000
	<u>440,000</u>	<u>396,000</u>
	<u>440,000</u>	<u>396,000</u>
Actual return on scheme assets - gain/(loss)	61,000	64,000
	<u>61,000</u>	<u>64,000</u>
	<u>61,000</u>	<u>64,000</u>
<b>Amounts recognised in the statement of financial activities</b>	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Current service cost	31,000	20,000
Interest income	(8,000)	(12,000)
Interest cost	11,000	14,000
	<u>34,000</u>	<u>22,000</u>
	<u>34,000</u>	<u>22,000</u>
	<u>34,000</u>	<u>22,000</u>
<b>Changes in the present value of defined benefit obligations</b>	<b>2017</b>	<b>2016</b>
	<b>£</b>	<b>£</b>
Obligations at 1 September 2016	505,000	367,000
Current service cost	31,000	20,000
Interest cost	11,000	14,000
Employee contributions	5,000	5,000
Actuarial (gain)/loss	(9,000)	112,000
Benefits paid	(36,000)	(13,000)
	<u>507,000</u>	<u>505,000</u>
	<u>507,000</u>	<u>505,000</u>
At 31 August 2017	507,000	505,000
	<u>507,000</u>	<u>505,000</u>

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

### 16 Pensions and similar obligations (Continued)

#### Changes in the fair value of the academy trust's share of scheme assets

	2017 £	2016 £
Assets at 1 September 2016	396,000	323,000
Interest income	8,000	12,000
Actuarial gain	53,000	52,000
Employer contributions	14,000	17,000
Employee contributions	5,000	5,000
Benefits paid	(36,000)	(13,000)
At 31 August 2017	<u>440,000</u>	<u>396,000</u>

### 17 Reconciliation of net income/(expenditure) to net cash flows from operating activities

	2017 £	2016 £
Net income/(expenditure) for the reporting period	175,946	(29,697)
Adjusted for:		
Capital grants from DfE/ESFA and other capital income	(222,174)	(6,580)
Defined benefit pension costs less contributions payable	17,000	3,000
Defined benefit pension net finance cost	3,000	2,000
Depreciation of tangible fixed assets	36,361	37,410
Loss on disposal of fixed assets	172	-
(Increase) in stocks	-	(500)
(Increase)/decrease in debtors	(11,679)	1,374
(Decrease) in creditors	(1,083)	(21,843)
<b>Net cash used in operating activities</b>	<u>(2,457)</u>	<u>(14,836)</u>

### 18 Commitments under operating leases

At 31 August 2017 the total future minimum lease payments under non-cancellable operating leases were as follows:

	2017 £	2016 £
Amounts due within one year	9,273	9,738
Amounts due in two and five years	1,145	9,120
	<u>10,418</u>	<u>18,858</u>

# ST ANN'S CATHOLIC PRIMARY SCHOOL, A VOLUNTARY ACADEMY

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2017

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### 19 Capital commitments

	2017	2016
	£	£
Expenditure contracted for but not provided in the accounts	70,449	-
	<u>70,449</u>	<u>-</u>

The Academy has received capital grant funding to cover the cost of the above projects.

### 20 Related party transactions

Owing to the nature of the academy trust's operations and the composition of the governing body being drawn from local public and private sector organisations, transactions may take place with organisations in which the academy trust has an interest. Furthermore, the Bishop and the Diocese of Hallam Trustee (a company limited by guarantee) are both members of all the Catholic Academies within the Diocese of Hallam, therefore all academies within the learning community could be considered related parties. All transactions involving such organisations are conducted at arm's length and in accordance with the academy trust's financial regulations and normal procurement procedures. The following related party transaction took place in the period of account.

The Diocese of Hallam Trustee, a company limited by guarantee, is also a trustee of Roman Catholic Diocese of Hallam, a registered charity.

During the period the Roman Catholic Diocese of Hallam charged the academy £1,335 (2016 - £3,015) for the annual subscription to the Hallam Schools' Partnership Support Fund as well as £800 (2016 - £490) for other services. The cost of both of these services was based on the Diocese's fee per pupil which is a standard fee charged to all academies within the Diocese. Furthermore these costs have DfE/EFA approval on a national level through discussions held with the Catholic Education Service. No amounts were outstanding at the 31 August 2017.

Furthermore the Roman Catholic Diocese of Hallam is the legal owner of the property in which the academy resides. No rent is charged by the Diocese for the provision of the property.

During the year, the academy trust purchased an annual maintenance contract for the fire equipment, from Defender Security Services Limited. Total service costs incurred for the period were £1,575. The company has a director who is a close family member of a trustee of the academy trust (M Watchorn). The transactions have been conducted under normal market conditions and have followed the academy trust's procurement policies. The total cost to the academy trust during the year falls below the de minimis set by the Academies Financial Handbook for the "at cost" principle. At the year end no amounts were outstanding to or from the related party, nor had any amounts been secured during the year.

### 21 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he or she ceases to be a member.