

Coronavirus Addendum:

From April 20 all settings were required to have a safeguarding policy addendum which includes:

- Responding to pupil concerns, attending or not
- How the DSL/D support staff & pupils to stay safe
- Recording pupil welfare, health & wellbeing
- Concern if staff/volunteer pose a risk to children
- Updated advice from e.g. SCSP, LADO, referring to Children's Social Care & referral thresholds
- Liaising with social workers re vulnerable pupils
- Supporting pupils & staff working remotely online

Pupils, parents, staff & volunteers should be kept aware of this addendum & it should be available with your safeguarding policy e.g. on your website.

Key points:

- Coronavirus policy must not weaken approach
- Act **immediately** - interests of child comes first
- DSL/D always available onsite, phone, media etc.
- Unsuitable people must not enter children's workforce and/or gain access to children
- Children should be protected online
- Risk assessment health & safety **is** safeguarding

DSL/D role:

- Regularly update the Coronavirus Addendum
- Manage access to safeguarding information
- Liaise with other DSL/Ds, social workers, agencies
- Advise staff & volunteers & support **ALL** pupils
- Speak directly to children to identify concerns

Settings should:

- Follow local authority attendance advice, keep emergency contacts updated, notify local authority where a child with a social worker does not attend
- Ensure all multi-agency work & support for vulnerable children & their family continues

Training & staff induction from Sept 20:

- If completed Whole-School/Basic Safeguarding Children in Education Training in last 3 years, need part 1 of [Keeping Children Safe in Education \(KCSIE\)](#), DfE 20 & your 'Coronavirus Addendum'
- Staff/volunteers who are new, temporary, untrained, out of date, from outside Sheffield **ALSO** need DSL/D safeguarding induction ([Safeguarding Children Induction Pack, Sept 20AA](#)) and e-learning: [Safeguarding in Education](#)
- DSL/D's will be notified when virtual safeguarding training is available from SCSP
- DSL/Ds keep up to date with safeguarding developments, briefings, emails from LA, visiting the [Safeguarding Sheffield Children](#) website

Ofsted:

Covid-19-safe visits to settings in Autumn term for constructive discussions with setting leaders:

- Barriers to opening fully
- Expected pupil routines and behaviour
- Safeguarding arrangements
- Remote learning, curriculum, training programmes
- Meeting needs & safe learning environment

Urgent inspections about serious concerns continue.

Online safety, remote learning & communications:

- Safe IT & contingency planning
- Follow staff behaviour policy, acceptable use of IT, staff & pupil relationships & communication
- Parent & Head Teacher consent for home-based working
- Refer concerns to **The Hub on 2734855** or police
- Use online learning tools & systems that follow privacy & data protection requirements
- Safe online learning environment, confidentiality & reporting routes for pupil concerns
- Parents & carers aware of what children are asked to do, site access, who interacting with, use of reputable organisations/individuals online
- Staff using own devices must withhold number & not use personal email addresses etc

Safer recruitment, volunteers, moving staff:

- Setting decides if recruitment needed, how best to do it, follows safer recruitment processes
- Staff in regulated activity with DBS check **don't** need new check if they temporarily move settings
- Childcare workers temporarily in a school setting should be risk-assessed as a volunteer
- New setting can seek assurance from current employer to assess if staff require new checks
- Returning staff **do not** need new checks unless setting has concerns
- Follow [DBS COVID-19 guidance & support](#), July 20 & all other safer recruitment guidance

Latest guidance:

- [Safeguarding and remote education during coronavirus \(COVID-19\)](#), DfE 21.5.20
- [Guidance for full opening: schools](#), DfE 17.9.20
- [Keeping Children Safe in Education](#), DfE Sept 20
- [Appropriate Filtering & Monitoring](#), UK Safer Internet Centre
- [Enabling home-based working for staff and pupils](#), SCC March 20
- [Coronavirus or Covid-19](#), Safeguarding Sheffield Children website